



# Application for Employment

2120 Forrest Park Road

Atlanta, GA 30315

For mailing: P. O. Box 18237, Atlanta, Georgia 30316

## PERSONAL

Last First Middle Name \_\_\_\_\_

Phone #'s Home (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Present Address \_\_\_\_\_

Street Apt. # \_\_\_\_\_

City State Zip Code \_\_\_\_\_

Permanent Address \_\_\_\_\_

Street Apt. # \_\_\_\_\_

City State Zip Code \_\_\_\_\_

Are you legally authorized to work in the United States? \_\_\_\_\_

Within the past five years, have you been convicted of a crime? \_\_\_\_\_

If yes, describe in detail (conviction will **not** automatically bar employment)

Do you have a chauffeur's license (CDL)? \_\_\_\_\_

## CHURCH INFORMATION

Present Church Membership \_\_\_\_\_ Pastor's Name \_\_\_\_\_

Address \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

Describe the level of involvement, and in what area: For office use:			
_____ Receipt _____	T.B. _____	_____ Cr. Hist	
_____ Interview _____	_____ Interview _____		
_____ Hire _____	Date _____	_____ Position	
_____ Salary Scale			

<b>EDUCATION</b> School and Location	Degree and Major
Secondary:	
Undergraduate College or University:	
Graduate Work Other:	

<b>TEACHING EXPERIENCE</b> (List most recent first) From	To	School/Location	Subject & Grades	% of Full Time	Reason for Leaving
<b>From</b>	To	School/Location	Subject & Grades	% of Full Time	Reason for Leaving
<b>From</b>	To	School/Location	Subject & Grades	% of Full Time	Reason for Leaving
<b>From</b>	To	School/Location	Subject & Grades	% of Full Time	Reason for Leaving
<b>From</b>	To	School/Location	Subject & Grades	% of Full Time	Reason for Leaving
<b>From</b>	To	School/Location	Subject & Grades	% of Full Time	Reason for Leaving

How many semester hours of professional education courses have you completed? \_\_\_\_\_

Do you hold a Georgia Teacher's Certificate? \_\_\_\_\_ If so, please give type, number, and expiration date: \_\_\_\_\_

Do you hold a Teacher's Certificate from another state? \_\_\_\_\_ Which state? \_\_\_\_\_

Subject(s)/ grade levels you are certified to teach \_\_\_\_\_  
\_\_\_\_\_

Subject you prefer to teach \_\_\_\_\_ List scores you have received on standardized tests:

S.A.T. \_\_\_\_\_ A.C.T. \_\_\_\_\_ G.R.E. \_\_\_\_\_ M.A.T. \_\_\_\_\_ N.T.E. \_\_\_\_\_ OTHER \_\_\_\_\_

Total years of full time teaching experience? \_\_\_\_\_

Are you under contract now? \_\_\_\_\_

At what salary? \_\_\_\_\_

we contact your employer? \_\_\_\_\_

Recent professional workshops, conferences, or other professional development activities?

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Special honors or achievements?

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<b>OTHER WORK EXPERIENCE</b> (List most recent first) From	To	Firm or Company	Position	Reason for Leaving

### REFERENCES

1. \_\_\_\_\_  
Name and Title Address Phone Number

2. \_\_\_\_\_  
Name and Title Address Phone Number

3. \_\_\_\_\_  
Name and Title Address Phone Number

**EXTRACURRICULAR ACTIVITIES**

The Atlanta Youth Academy is most interested in your qualifications for your primary area of responsibility. But we also need the involvement of our faculty and staff in the broader activities of the school. Please number those areas in which you would enjoy participating with your highest interest getting #1: Experienced/Willing to Lead	Willing to Assist
Basketball	
Career Day/Career Education	
Cheerleading	
Chorus	
Community Service	
Drama	
Hospitality	
Newsletter	
Outdoor Adventures	
Photography	
Soccer	
Spelling Bee	
Student Government	
Other:	

**Please answer candidly in no more than a paragraph on a separate sheet of paper:**

- 1.) What about your teaching would characterize it as being from a distinctly Christian perspective?
- 2.) What do you understand to be the role of the Holy Spirit in the daily life of a Christian?
- 3.) Explain your position on a) the authority of the Bible and b) the inspiration of scripture.
- 4.) Why are you seeking a position at Atlanta Youth Academy?

**PLEASE READ CAREFULLY: APPLICATION'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

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Signature of Applicant

**RETURN TO:**

Paulette Woodruff, Co-Dean of the Academy  
Atlanta Youth Academy  
2120 Forrest Park Road  
Atlanta, GA 30315  
(404) 370-1960  
(404) 370-1210 fax

Should you have any questions or concerns please contact Ms. Woodruff at [paulettew@atlantayouthacademy.com](mailto:paulettew@atlantayouthacademy.com).

*Atlanta Youth Academy does not discriminate on the basis of race, color, gender, age, disability, or national origin in the employment of teachers, administrators, or staff members.*